

THE WOODLANDS TOWNSHIP

Board of Directors Meeting

REGULAR BOARD MEETING

February 21, 2013

MINUTES

THE STATE OF TEXAS §

COUNTIES OF HARRIS & MONTGOMERY §

The Board of Directors of The Woodlands Township met in regular session, open to the public, on February 21, 2013, posted to begin at 9:00 a.m. The meeting was held in the Board Chambers at the office of The Woodlands Township, 2801 Technology Forest Boulevard, The Woodlands, Texas, within the boundaries of The Woodlands Township.

Chairman:

Bruce Tough

President/General Manager:

Don Norrell

Vice Chairman:

Peggy Hausman

Staff/Advisors:

Alan Benson

Kim Cogburn

Secretary:

Ed Robb

Karen Dempsey

Taunya Jacques

Miles McKinney

Treasurer:

Gordy Bunch

John Powers

Daniel Ringold

Monique Sharp

Directors:

Mike Bass

Nelda Luce Blair

Jeff Long

Bret Strong

Susan Welbes

Renee Williford

Nick Wolda

1. Pledge of Allegiance;

Chairman Tough led the Pledge of Allegiance to the United States flag and Texas State flag.

2. Call meeting to order;

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Chairman Tough called the meeting to order at 9:06 a.m. and declared that notice of this meeting was posted 72 hours in advance at the Courthouse of Montgomery County and Harris County and inside the boundaries of The Woodlands Township at the office building located at 2801 Technology Forest Boulevard, The Woodlands, Texas.

The roll was then called of the duly elected members of the Board with all members present. As there was a quorum of members present, the Board proceeded to conduct business regarding the following matters.

Chairman Tough reminded the Board of an EDZ meeting scheduled to follow this meeting. The Board was also reminded that the Board Planning Retreat would take place at the Marriott at noon or following the EDZ meeting. Board members and presenters were asked to be respectful of the Board's time when addressing agenda items today.

3. Receive, consider and act upon adoption of the meeting agenda;

Motion by: Director Bass moved to table item 9 regarding an update on dead tree removal and item 11 regarding a proposed Iron Girl event until the February 27, 2013 regular Board meeting.

Second by: Director Blair

Motion passed unanimously (7-0).

Directors	YES	NO	ABSTAIN
Tough, Bruce (Chairman)	x		
Hausman, Peggy (Vice Chairman)	x		
Robb, Ed (Secretary)	x		
Bunch, Gordy (Treasurer)	x		
Bass, Mike (Director)	x		
Blair, Nelda Luce (Director)	x		
Long, Jeff (Director)	x		

Motion by: Director Bass moved to adopt the agenda as presented with the exception to table item 9 and item 11 until the February 27, 2013 regular Board meeting.

Second by: Treasurer Bunch

Motion passed unanimously (7-0).

Directors	YES	NO	ABSTAIN
Tough, Bruce (Chairman)	x		
Hausman, Peggy (Vice Chairman)	x		
Robb, Ed (Secretary)	x		
Bunch, Gordy (Treasurer)	x		

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Bass, Mike (Director)	x		
Blair, Nelda Luce (Director)	x		
Long, Jeff (Director)	x		

4. Recognize Public Officials:

No public officials were recognized at this time.

5. Public comment:

The following individuals addressed the Board:

- Claude Hunter-2 Townsend Place; commented on committee meetings and opening these meetings/records to the public;
- Jennifer Ferrara-31 Indian Clover Drive; read a letter written by Dan Lewis regarding LWPOA dues;
- Hartley Mackintosh-48 Indian Clover Drive; commented on LWPOA dues;
- Lloyd Matthews-11 Redhaven Place; congratulated John Powers for receiving an award from Interfaith as the Service Recipient for Youth; discussed placement of U.S. flags at Village Parks, Indian Springs and asked the Board to reconsider what it previously approved;
- Norbert Flynn-107 South Meadowmist Circle; expressed concern about construction of a Kroger Fuel Center on the corner of Kuykendahl and Bay Branch near a residential area and asked the Township to put in place a process to discuss with The Woodlands Land Development Company what types of businesses are being planned to be built on commercial property in The Woodlands;
- Willie Fowlkes-263 Tortoise Creek; commented on The Woodlands Marathon and made a donation to the Township on behalf of The Woodlands Marathon;

6. Update concerning 2013 agenda format:

Chairman Tough informed the Board that a presentation on this item was not necessary.

CONSENT AGENDA:

7. Receive, consider and act upon the Consent Agenda:

(This agenda consists of non-controversial or "housekeeping" items required by law. One motion with modifications, if applicable, approves for action all items contained within the Consent Agenda. Items may be moved from the Consent Agenda to the Regular Agenda by any Board member making such request prior to a motion and vote.)

Note: Treasurer Bunch requested that staff provide a brief summary of items 7(c), 7(d), and 7(k).

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Background information on item 7(e) was provided by Director Bass, Audit Committee Chair.

- (a) Receive, consider and act upon approval of the minutes of the January 10, 2013 Special Board Meeting, January 17, 2013 Regular Board Meeting, January 23, 2013 Regular Board Meeting and January 23, 2013 Town Hall Meeting and Volunteer Recognition for the Board of Directors of The Woodlands Township;
- (b) Receive, consider and act upon adoption of a Resolution Adopting a List of Qualified Brokers Authorized to Engage in Investment Transactions with The Woodlands Township;
- (c) Receive, consider and act upon approval a recommendation from the Audit Committee to accept the Hotel Occupancy Tax Agreed-Upon Procedures Report for 2011;
- (d) Receive, consider and act upon a recommendation from the Audit Committee to accept the Convention Center Booking and Blocking Agreed-Upon Procedures Report for 2011;
- (e) Receive, consider and act upon a recommendation from the Audit Committee to accept the Convention Center Replacement Reserve Agreed-Upon Procedures Report for the years ended December 31, 2007, 2008, 2009, 2010 and 2011;
- (f) Receive, consider and act upon adopting a Resolution Extending Appointments to the Economic Development Zone of The Woodlands Township;
- (g) Receive, consider and act upon the purchase of vehicles from Caldwell Country Ford through the Texas Buy Board;
- (h) Receive, consider and act upon the purchase of irrigation systems equipment;
- (i) Receive, consider and act upon the award of bid for roofing repairs and replacement umbrellas for Rob Fleming Aquatic Center;
- (j) Receive, consider and act upon the renewal of the Electrical Services Agreement with Miam Electric;
- (k) Receive, consider and act upon approval of an Amendment to Lease Agreement with Montgomery County for The Woodlands Township Central Fire Station;

Motion by: Director Bass moved to approve the Consent Agenda.

Second by: Director Long

Note: Motion passed unanimously (7-0) with the exception that Vice Chairman Hausman abstained from voting on the January 17, 2013 regular Board meeting minutes.

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Directors	YES	NO	ABSTAIN
Tough, Bruce (Chairman)	x		x (1/17 mtg. minutes)
Hausman, Peggy (Vice Chairman)	x		
Robb, Ed (Secretary)	x		
Bunch, Gordy (Treasurer)	x		
Bass, Mike (Director)	x		
Blair, Nelda Luce (Director)	x		
Long, Jeff (Director)	x		

A Resolution Adopting a List of Qualified Brokers Authorized to Engage in Investment Transactions with The Woodlands Township is attached hereto as Exhibit "A."

A Resolution Extending Appointments to the Economic Development Zone of The Woodlands Township is attached hereto as Exhibit "B."

8. **REGULAR AGENDA:**

9. **Receive, consider and act upon an update regarding dead tree removal;**

This item was moved to the February 27, 2013 meeting agenda.

10. **Receive, consider and act upon a presentation regarding Lake Woodlands Property Owners Association (LWPOA);**

Don Norrell, President/General Manager of The Woodlands Township, was called on to introduce this item. Mr. Norrell commented that a request was made by a Board member to have an update on the LWPOA assessments. The Board was informed that some residents, who live within the boundaries of the LWPOA, feel that they should not be assessed a maintenance fee for the lake as it is already maintained by the Township.

Mr. Norrell referred the Board to handout material and then called on Joel Deretchin, President of the LWPOA, to provide an update. Mr. Deretchin provided historical information on the LWPOA and then discussed current responsibilities of LWPOA as follows:

- LWPOA continues to have primary responsibility for lake maintenance, vegetation management, promulgating and enforcing rules for use of the lake.
- In exchange for all residents of the Township being allowed to use the lake, The Woodlands Township covers all costs associated with maintenance and repair of the lake and dam, insurance and capital reserves.

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- LWPOA covers all costs associated with association management, including staff, association insurance, legal, accounting, assessing and collecting, etc.
- LWPOA contracts with The Woodlands Township for physical maintenance of the lake and with Association Management, Inc. for managing the association's functions and responsibilities.
- LWPOA assesses all residential and commercial properties in the Lake Zone. The rate in 2012 was, and in 2013 is \$.005 per \$100 of Montgomery County Appraisal District assessed valuation.

Board discussion followed with a request to have the Township and The Woodlands Land Development Company sit down again to address transfer of ownership of Lake Woodlands to the Township. Vice Chairman Hausman requested a future agenda item to consider an appointment of a Township Board member to the LWPOA Board of Directors.

This item was for information sharing only. No action was required.

11. Receive, consider and act upon approval of a Host Venue Agreement with World Triathlon Corporation regarding the proposed Iron Girl event;

This item was moved to the February 27, 2013 meeting agenda.

12. Receive, consider and act upon 2012 capital project carryovers and related 2013 budget amendment;

Monique Sharp, Assistant General Manager of Finance and Administration for The Woodlands Township, referred the Board to handout material and then provided background information on this item. Ms. Sharp commented that certain funds previously approved for the 2012 Capital Budget needed to be carried over to the 2013 Capital Budget in order to complete the applicable projects. The requested capital carryovers total \$4,950,569.

Motion by: Director Bass moved to approve an amendment to the 2013 Capital Budget in an amount equal to \$4,950,569 to account for 2012 capital project carryovers as presented.

Second by: Director Long

Board discussion followed.

Motion passed unanimously (7-0).

Directors	YES	NO	ABSTAIN
Tough, Bruce (Chairman)	x		
Hausman, Peggy (Vice Chairman)	x		
Robb, Ed (Secretary)	x		
Bunch, Gordy (Treasurer)	x		
Bass, Mike (Director)	x		

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Blair, Nelda Luce (Director)	x		
Long, Jeff (Director)	x		

13. Receive, consider and act upon an update regarding the proposed Texas Local Fire Fighters Retirement Act (TLFFRA) Pension Plan;

Susan Welbes, Director of Human Resources for The Woodlands Township, commented that informational meetings were held with all fire department employees regarding mandatory pension contributions and other guidelines The Township Board established in regards to the TLFFRA Pension Plan.

Ms. Welbes informed the Board that firefighter employees were interested in using their vested 401a account balances to fund prior service credit in the TLFFRA Pension Plan. As Plan Sponsor of The Woodlands Township 401a Retirement Plan, the Township Board will consider and may approve a Retirement Plan Amendment which would allow one-time individual plan-to-plan transfers from the 401a into the TLFFRA Pension Plan for a specific, limited time period at some point in the future. Ms. Welbes pointed out that the Township Board should ensure that the TLFFRA Pension Plan is a qualified retirement plan and that the allowance of these transfers will not cause a financial difficulty for the Township or its employees.

Motion by: Director Long moved to approve, in concept, individual plan-to-plan transfers between the 401a plan and the proposed TLFFRA Pension Plan contingent upon legal review, approval of a final plan document by the firefighters and provided that such action will not cause financial difficulty for the Township or its employees.

Second by: Director Bass

Board discussion followed.

Motion passed unanimously (7-0).

Directors	YES	NO	ABSTAIN
Tough, Bruce (Chairman)	x		
Hausman, Peggy (Vice Chairman)	x		
Robb, Ed (Secretary)	x		
Bunch, Gordy (Treasurer)	x		
Bass, Mike (Director)	x		
Blair, Nelda Luce (Director)	x		
Long, Jeff (Director)	x		

14. Receive, consider and act upon a review regarding employee retirement plan benefits;

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Susan Welbes was called on to present this item. Ms. Welbes used a PowerPoint presentation and began her review by outlining the 2009 Waters Consulting Group and Gallagher Benefits Services total compensation package that was comparable to what municipalities offered. Under this package, the Township would not have any accumulated time off benefits for payment at separation, would offer limited retiree health insurance that would cease when the retiree reached age 65 and would offer a defined contribution retirement plan with comparable contributions without long term unfunded liabilities. The final benefit plan recommended by the Waters Group and Gallagher was unanimously approved by the Board and included a defined contribution plan for the Township with a 2:1 employer match to a maximum of 14%.

Ms. Welbes commented that the Board put a limit on overall contributions for general employees of 9.3% using an average of three years of match contributions. The 2010-2011-2012 average was 9.8%, slightly higher than the limit. Ms. Welbes attributed this slight increase in average costs due to lower turnover during this time period. Firefighter match contributions have not been subject to the 9.3% limit, due to previous contractual obligations.

Ms. Welbes recommended the continuation of the 2:1 match to a maximum of 14% for general employees.

Board discussion followed Ms. Welbes' presentation. The Board discussed why the Township uses municipalities as a benchmark and whether there should be a change in the retirement plan for general employees of the Township. After lengthy discussion, the following motion was offered.

Motion by: Director Bass moved to take no action on this is matter for fiscal year 2013.

Second by: Chairman Tough

There was no further discussion on this item.

Motion passed (5-2).

Directors	YES	NO	ABSTAIN
Tough, Bruce (Chairman)	x		
Hausman, Peggy (Vice Chairman)		x	
Robb, Ed (Secretary)	x		
Bunch, Gordy (Treasurer)		x	
Bass, Mike (Director)	x		
Blair, Nelda Luce (Director)	x		
Long, Jeff (Director)	x		

15. Receive, consider and act upon the preliminary ISO Report and authorize the fire department to proceed with Phase II and Phase III of ISO evaluation;

Prior to receiving the above report, Chairman Tough called on Fire Chief Alan Benson to provide the Board with a brief update on a fire that occurred in Bryan, Texas. Chief Benson commented that two

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firefighters were killed while fighting a fire. The Woodlands Fire Department sent two rigs to the funeral to support their fellow firefighters.

Chief Benson then provided information to the Board regarding the community's successful attainment of ISO ratings from ISO 4 to ISO 3 and ISO 2 with the assistance of P.E. Consulting Services, Inc. The Chief reminded the Board that on July 25, 2012, the Board approved consultant services for Phase 1 of a study to determine if The Woodlands could achieve an ISO rating of 1. If the results of a preliminary report proved positive, it was understood that the Board would consider moving forward with Phase II and Phase III.

Chief Benson commented that the preliminary report concluded that an ISO 1 rating was possible. A conservative score of 92.86 was obtained following a survey. Chief Benson informed the Board that a score of 90-106 is needed to achieve a rating of ISO 1.

Motion by: Treasurer Bunch moved to approve consultant services in the amount of \$15,000 to utilize P.E. Consultant Services, Inc. for the ISO evaluation—Phase II and Phase III and further authorize the Fire Chief to execute the service agreement in connection therewith.

Second by: Director Blair

Board discussion followed.

Motion passed unanimously (7-0).

Directors	YES	NO	ABSTAIN
Tough, Bruce (Chairman)	x		
Hausman, Peggy (Vice Chairman)	x		
Robb, Ed (Secretary)	x		
Bunch, Gordy (Treasurer)	x		
Bass, Mike (Director)	x		
Blair, Nelda Luce (Director)	x		
Long, Jeff (Director)	x		

16. **Receive, consider and act upon a recommendation by the Ad Hoc Transportation Committee concerning changes to Board charter of the Committee as a solely advisory working committee and administrative procedures for the committee in regards to the Texas Open Meetings Act;**

Attorney Bret Strong provided background information on this item. Mr. Strong commented that the Ad Hoc Transportation Committee functions solely as an advisory working committee with no decision making authority; all relevant information is brought to the full Township Board for full discourse and deliberation.

Board policy currently dictates that the Texas Open Meetings Act be met. Mr. Strong remarked that the Committee is committed to openness and transparency, but finds it difficult to get work done under the current requirements of the Open Meetings Act.

The Ad Hoc Transportation Committee proposed that the Township Board allow the following administrative procedures in lieu of the voluntary compliance with the Open Meetings Act:

- A. All recommendations of the Committee shall be vetted during a "formal committee meeting" where an agenda has been prepared and properly posted in accordance with the provisions:
 - a. An Agenda for such meetings shall be posted on the Township web site no later than three days prior to a meeting.
 - b. Minutes for all meetings shall be prepared on a timely basis and made available on the Township web site.
 - c. Agendas shall provide time for the public to speak adhering to the same policies used for Board of Director meetings.
- B. The Committee shall have the right to meet in closed session with counsel and/or with affected third parties, provided that such meetings are utilized for information gathering purposes to provide purely advisory recommendations to the full Township Board.
- C. Committee members may meet among themselves and/or with other third parties outside of a formal meeting as long as such meetings do not involve reaching a final conclusion regarding any recommendation contemplated by the Committee.
- D. If a Township Board member who is not on the Committee attends a "formal committee meeting," the meeting will immediately be adjourned until such time as proper meeting notice can be given in accordance with the Texas Open Meetings Act due to a potential quorum of The Woodlands Township Board of Directors.

Motion by: Director Bass moved to affirm the charter of the Ad Hoc Transportation Committee as a solely advisory working committee with no decision making authority and adopt the administrative procedures as stated above for the Ad Hoc Transportation Committee only.

Second by: Secretary Robb (withdrawn)**

Second by: Director Long**

Board discussion followed with some Board members expressing their opinion that the Committee's proposal seemed to "skirt" around the Texas Open Meetings Act.

**As there appeared to be too much ambiguity, Secretary Robb withdrew his second to Director Bass' motion. Director Long then seconded the motion.

Motion failed (2-4) with one abstention.

Directors	YES	NO	ABSTAIN
Tough, Bruce (Chairman)			x
Hausman, Peggy (Vice Chairman)		x	
Robb, Ed (Secretary)		x	

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Bunch, Gordy (Treasurer)		x	
Bass, Mike (Director)	x		
Blair, Nelda Luce (Director)		x	
Long, Jeff (Director)	x		

17. Receive, consider and act upon a recommendation by the Ad Hoc Transportation Committee regarding submittal of a letter to the Houston-Galveston Area Council regarding representation on the Transportation Policy Council;

Don Norrell explained to the Board that in 2012 The Woodlands Township had requested consideration to be added as a voting member of the Houston-Galveston Area Council (H-GAC) Transportation Policy Council (TPC), but was not provided representation on the TPC in 2013. The reason the Township was not allowed representation was because it is not a city.

Mr. Norrell informed the Board that the Ad Hoc Transportation Committee recommended that a letter be sent to the H-GAC requesting that The Woodlands Township be given consideration for TPC representation under the "Other Transportation Interests" when this matter is revisited in 2014. The Committee also recommended that in the interim the Township be considered for a non-voting seat on the TPC in 2013.

Motion by: Director Blair moved to approve a letter to Houston-Galveston Area Council regarding the Township's representation on the Transportation Policy Council, as presented.

Second by: Vice Chairman Hausman

Board discussion followed.

Motion passed unanimously (7-0).

Directors	YES	NO	ABSTAIN
Tough, Bruce (Chairman)	x		
Hausman, Peggy (Vice Chairman)	x		
Robb, Ed (Secretary)	x		
Bunch, Gordy (Treasurer)	x		
Bass, Mike (Director)	x		
Blair, Nelda Luce (Director)	x		
Long, Jeff (Director)	x		

18. Receive, consider and act upon a recommendation by the Ad Hoc Transportation Committee regarding a resolution of support for Grogan's Mill/Research Forest grade separation project as contained in the Houston-Galveston Area Council (H-GAC) Transportation Improvement Program (TIP) 2013-2016 Call for Projects;

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Miles McKinney, Manager of Intergovernmental Relations and Transportation for The Woodlands Township, presented background information on this item. The Board was informed that the Grogan's Mill Road/Research Forest Drive project was submitted to H-GAC by the Woodlands Road Utility District (WRUD) No. 1 where it was scored and then given an order ranking of 23 out of 29 projects. Mr. McKinney explained that next, a 30 day period would be established by H-GAC to seek public comment regarding the project. Mr. McKinney commented that it is very important that The Woodlands Township Board of Directors publicly support the WRUD proposed project by adopting a resolution in support of the project. The resolution will serve as the Township's response during the public comment process.

Motion by: Director Bass moved to adopt a Resolution of the Township Board of Directors in Support of the Research Forest Grade Separation at Grogan's Mill Road Project proposed by the Woodlands Road Utility District No. 1 and direct the President/General Manager to file the resolution with H-GAC during the public comment process. The motion also included the following:

- Authorize the Township Chairman of the Board or his designee to speak in support of the Township resolution at future H-GAC meetings;
- Request that the Greater Woodlands Chamber of Commerce, Economic Development Partnership and affected Village Association support the Township's resolution with resolutions of their own;
- Request that Montgomery County Precinct 3 Commissioner James Noack support the Township's resolution; and
- Recommend that the Woodlands Road Utility District No. 1 increase their matching fund commitment for the project as the District deems appropriate to enhance project TIP standing.

Second by: Treasurer Bunch

Board discussion followed.

Motion passed unanimously (7-0).

Directors	YES	NO	ABSTAIN
Tough, Bruce (Chairman)	x		
Hausman, Peggy (Vice Chairman)	x		
Robb, Ed (Secretary)	x		
Bunch, Gordy (Treasurer)	x		
Bass, Mike (Director)	x		
Blair, Nelda Luce (Director)	x		
Long, Jeff (Director)	x		

A Resolution in Support of the Research Forest Grade Separation at Grogan's Mill Road Project is attached hereto as Exhibit "C."

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19. Receive, consider and act upon a recommendation by the Ad Hoc Transportation Committee regarding a Township appointment to Montgomery County Precinct 3 Commissioner Noack's Mobility Team/Task Force;

Miles McKinney informed the Board that Commissioner Noack had discussed his objective of establishing a Montgomery County Precinct 3 Mobility Team/Task Force at a previous Board meeting. The Commissioner would like a Township representative to serve on the Mobility Team/Task Force. The Township's Ad Hoc Transportation Committee deliberated and adopted a recommendation that the Township Board appoint the President/General Manager or his designee as the Township's representative on the Mobility Team/Task Force.

Motion by: Vice Chairman Hausman moved to appoint the Township President/General Manager or his designee as Township representative to participate on the Montgomery County Precinct 3 Mobility Team/Task Force.

Second by: Director Blair

Board discussion followed.

Motion passed unanimously (7-0).

Directors	YES	NO	ABSTAIN
Tough, Bruce (Chairman)	x		
Hausman, Peggy (Vice Chairman)	x		
Robb, Ed (Secretary)	x		
Bunch, Gordy (Treasurer)	x		
Bass, Mike (Director)	x		
Blair, Nelda Luce (Director)	x		
Long, Jeff (Director)	x		

20. Receive, consider and act upon appointing a Director of The Woodlands Township to the Economic Development Partnership (EDP) Board of Directors;

Don Norrell commented that in the past the Township President/General Manager has represented the Township on the EDP Board of Directors. The EDP recently approved adding an elected official representative for The Woodlands Township which required a change in the bylaws. Mr. Norrell recommended that the Chairman of the Board be appointed to serve as a member on The Woodlands Area Economic Development Partnership Board of Directors.

Motion by: Vice Chairman Hausman moved to appoint the Chairman of the Township Board of Directors to serve as a member on The Woodlands Area Economic Development Partnership Board of Directors.

Second by: Director Blair

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Board discussion followed.

Motion passed unanimously (7-0).

Directors	YES	NO	ABSTAIN
Tough, Bruce (Chairman)	x		
Hausman, Peggy (Vice Chairman)	x		
Robb, Ed (Secretary)	x		
Bunch, Gordy (Treasurer)	x		
Bass, Mike (Director)	x		
Blair, Nelda Luce (Director)	x		
Long, Jeff (Director)	x		

21. Receive, consider and act upon acceptance of a request for proposal for planning and design consultant services for the renovation of Shadowbend Park;

John Powers commented that a Request for Proposal (RFP) was sent out and five firms submitted proposals. Based on the evaluation criteria, White Oak Studio had the highest score. Mr. Powers informed the Board that \$40,000 is budgeted in the 2013 Parks and Recreation Capital Improvement Project for planning and design services for the renovation of Shadowbend Park for planning and design services.

Motion by: Director Bass moved to accept the proposal from White Oak Studio to provide planning and design services for the renovation of Shadowbend Park and authorize the President/General Manager to negotiate and execute a professional services agreement in an amount not to exceed \$40,000.

Second by: Vice Chairman Hausman

Board discussion followed.

Motion passed unanimously (7-0).

Directors	YES	NO	ABSTAIN
Tough, Bruce (Chairman)	x		
Hausman, Peggy (Vice Chairman)	x		
Robb, Ed (Secretary)	x		
Bunch, Gordy (Treasurer)	x		
Bass, Mike (Director)	x		
Blair, Nelda Luce (Director)	x		
Long, Jeff (Director)	x		

22. Receive, consider and act upon the authorization of funding for the Montgomery County Sheriff's Office to replace law enforcement vehicles used by deputies providing contract service in District #6-The Woodlands;

Don Norrell presented background information on this item. Mr. Norrell informed the Board that an analysis of the current District Patrol Fleet indicated that a minimum of ten (10) Ford Crown Victoria vehicles be replaced with Chevrolet Tahoes.

Motion by: Vice Chairman Hausman moved to authorize the Montgomery County Sheriff's Office to replace ten (10) law enforcement vehicles in 2013 with Chevrolet Tahoe police package vehicles and equipment for The Woodlands District #6, at a cost of approximately \$520,210.

Second by: Treasurer Bunch

Board discussion followed with Director Bass questioning why the Township would replace vehicles that have less than 90,000 miles.

Motion passed (6-1).

Directors	YES	NO	ABSTAIN
Tough, Bruce (Chairman)	x		
Hausman, Peggy (Vice Chairman)	x		
Robb, Ed (Secretary)	x		
Bunch, Gordy (Treasurer)	x		
Bass, Mike (Director)		x	
Blair, Nelda Luce (Director)	x		
Long, Jeff (Director)	x		

CLOSED MEETING:

23. Recess at 11:35 a.m. to Executive Session to discuss matters relating to real property pursuant to §551.072, Texas Government Code; deliberation of economic development negotiations pursuant to §551.087, Texas Government Code; discuss personnel matters pursuant to §551.074, Texas Government Code; and to consult with The Woodlands Township's attorney pursuant to §551.071, Texas Government Code;
24. Reconvene in Public Session at 12:06 p.m.;

Chairman Tough announced that it would not be necessary to take action on matters discussed in Executive Session.

FEBRUARY 27, 2013 BOARD MEETING:

The following items will be considered at the February 27, 2013 Board meeting:

25. Recess the regular meeting of the Board of Directors;
26. Convene and conduct a public hearing on proposed amendments to Park Orders 019-09 and 020-09 regarding fees and charges for recreation facilities, pool, programs and services;
27. Reconvene the regular meeting of the Board of Directors;
28. Receive, consider and act upon adopting amendments to Park Orders 019-09 and 020-09 regarding fees and charges for recreation facilities, pools, programs and services;
29. Receive, consider and act upon a mediation update between the Rowing Club of The Woodlands and Parati Competitive Rowing;
30. Receive, consider and act upon a request for proposal regarding legal services for covenant administration/parks and recreation, employment law, and general counsel;
31. Receive, consider and act upon a quarterly update regarding activities of the Ad Hoc Transportation Committee;

DISCUSS FUTURE AGENDA/ANNOUNCEMENTS:

32. Consideration of items to be placed on the agenda for next month's meeting;

There were no items presented for placement on next month's meeting.

33. Board announcements;

There were no announcements.

34. Adjournment

Motion by: Director Long moved to adjourn the meeting at 12:08 p.m.

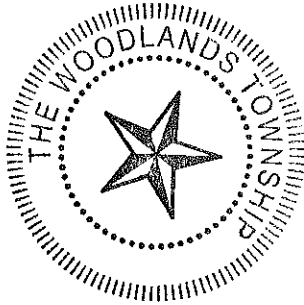
Second by: Treasurer Bunch

Motion passed (6-0).

Directors	YES	NO	ABSTAIN
Tough, Bruce (Chairman)	x		
Hausman, Peggy (Vice Chairman)	x		
Robb, Ed (Secretary)	x		
Bunch, Gordy (Treasurer)	x		

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Bass, Mike (Directors)	x		
Blair, Nelda Luce (Directors)	not present for vote		
Long, Jeff (Directors)	x		



Ed Robb

Ed Robb
Secretary, Board of Directors

EXHIBIT OMISSIONS*

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

***To view Exhibits, please contact the Records Department at 281-210-3974.**